



Dr Sagar Mal Juniwal's  
**APEX UNIVERSITY**  
JAIPUR-303002, RAJASTHAN, INDIA

Recognized by UGC U/S 2(f) of the UGC Act, 1956  
Established by The Rajasthan State Legislature Act No. 27 of 2018



Date: 17<sup>th</sup> August, 2021

### Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

A meeting (1<sup>st</sup> meeting) of Internal Quality Assurance Cell of the University was held on 17<sup>th</sup> August, 2021, at 2.00 pm to discuss the progress of IQAC as per UGC and NAAC guidelines.

Following members were present in the meeting:

1	<b>Chairperson: Head of the Institution</b>	
	Prof.(Dr.) O.P Chhangani	
2	<b>Teachers to represent all levels</b>	
	Prof. (Dr.) Kiran Maheshwari	Member
	Prof. (Dr.) C.P Gupta	Member
	Prof (Dr.) Neetu Khandelwal	Member
	Prof. (Dr.) K.D Gupta	Member
	Prof. (Dr). Bharti Vijay	Member
	Mr. Mukesh Sharma	Member
	<b>Mr. Kailash Chand Saini</b>	Member
3	<b>One member from the Management</b>	
	Mr. Vedanshu Juniwal	Member
4	<b>Few senior administrative officers</b>	
	Mr.K.C Sharma (Director, Administration)	Member
	Mr.Rajendra Sharma ( Deputy Registrar )	Member
	Dr.Sohan Singh Dagur ( Deputy Registrar – Revenue)	Member
5	<b>One nominee each from local society, Students and Alumni</b>	
	Mr. Aashish Jain (Local Society Member)	Member
	Mr Prem Kumar Gilania (Student )	Member
	Mr Ravinder (Alumni)	Member
6	<b>One nominee each from Employers /Industrialists / stakeholders</b>	
	Mr . Prahlad Mathur - Employers	Member
	Ms. Aakansha Srimal – Industrialist	Member
	Mr Bacchu Singh- Stakeholders	Member
	<b>One of the senior teachers as the coordinator / Director of the IQAC</b>	
	Dr. Pankaj Sharma (Dean, Faculty of Health & Allied Sciences)	Director, IQAC







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The meeting started on a welcome note by IQAC Director, Dr Pankaj Sharma, followed by his presentation on objectives which include basic purposes, activities, and function of IQAC. The IQAC Director proposed to conduct the IQAC meeting every quarter in an academic year. The Chairperson Dr O.P Chhangani requested all the members for open house discussion on academic excellence.

#### **AU/IQAC/01/01: Framing of Mission, Vision and Core Values of Institution and all Departments**

After sharing of experiences by the different members of the Committee wherein suggestions like, mentoring all faculty members, as well as students, are needed and more experts from outside should be involved in teaching-learning process, creating quality circles in each department and support sections of the University, achieving overall development through a concrete path and hard work, it was decided that all departments of the University should have a well-defined quality benchmark and that would be based on the Mission, Vision and Core Values.

Resolution : Noted and approved .

#### **AU/IQAC/01/02: Registration and organization of Alumni Meet**

It was pointed out that in addition to the academic feedbacks taken from students, parents and employers, alumni interaction is equally important. The teams suggested with the permission of chair to collect the alumni feedback and organize alumni meet.

Resolution: Noted and approved.

#### **AU/IQAC/01/03: Framing of Research policies for promoting research culture and organization of Conferences/Workshop.**

It was pointed that research culture should be inculcated in academics and an Industry - Institute interaction is to be strengthened. Also, it was stated that academic policies are need to be revised and related activities definitely promoting research culture.

Resolution: Noted and approved.

#### **AU/IQAC/01/04 : Planning of NSS activities**







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The proposal to conduct NSS activities namely Tree Plantation, Blood Donation Camp and Road Safety program and also other outreach programs on the basis of suggestions from all the stakeholders of the University was placed on the floor. It was unanimously accepted.

Resolution : Noted.

**AU/IQAC/01/05: Promotion of pedagogical innovation and encouraging innovative teaching practices**

The proposal to promote pedagogical innovation and encouraging innovative teaching practices among the staff was placed on the floor. It was unanimously accepted. Also, Chairman proposed that Faculty developmental programmes should be conducted on a regular basis and all staff members have to attend at least 4 FDPs each academic year.

Resolution : Noted

**AU/IQAC/01/06 : Conducting of Academic & Administrative Audit.**

The proposal to conduct Academic & Administrative Audit was placed on the floor. After deliberation at length it was unanimously decided that such Audit will be conducted every academic year and report will be presented before the committee members for their perusal and necessary decision.

Resolution : Noted and approved.

**AU/IQAC/01/07 : Any other agenda with the permission of the Chair.**

**As there was no agenda for the discussion the meeting ended with a vote of thanks to the Chair.**

(Dr Pankaj Sharma)  
Director IQAC

Copy to:

- 1) P.A to Hon'ble Chairperson
- 2) P.A to Hon'ble President
- 3) All Dean / HODs
- 4) All Committee Members
- 5) Guard File

